



## Briercliffe with Extwistle Parish Council

**Monday, 20<sup>th</sup> February 2017**

**Present:** Councillor Kelly (in the Chair), Councillors Bailey, Frost, Hawkes, Lishman, Royle, Sweetman and Vincent.

**Others:** J. Greenwood (Allotment Manager), S. Hayward (Assistant Allotment Manager), PCSO Dave Johnson, S. Watson (Clerk), plus 3 residents.

### Agenda

Actions by  
Clerk

Cllr  
Support

### Parish Council Agenda

Councillor Kelly opened the meeting and welcomed everyone.

#### **16/17/081 Apologies for absence**

Apologies were submitted on behalf of Councillor Dack who was ill and County Councillor Brindle.

#### **16/17/082 Declarations of Interest / Code of Conduct**

There were no Declarations of Interest.

#### **16/17/083 Formally adjourn the meeting to allow for public participation**

**RESOLVED: That the meeting is adjourned to allow for Public Participation.**

#### **(a) Calico Proposals Royal Court**

Calico were not in attendance as there were still outstanding legal issues and the Planning Applications has yet to be submitted. They will attend the next meeting.

#### **(b) Public Questions**

No public questions were submitted in writing prior to the meeting.

Signed ..... Date 20<sup>th</sup> March 2017

**(c) Public Questions at the Chair’s discretion**

A resident advised that, youth were swinging on the 20mph sign on Parker Street and asked for it to be moved.

A new ‘No Parking’ sign was installed by the Crossing Patrol but has again been removed.

**(d) Police report**

PCSO Dave Johnson provided a verbal report that outlines that there had been 83 incidents compared with 77 incidents last year and 14 crimes compared with 19 crimes last year.

Crimes included 4 vehicle crimes, 6 thefts, 3 vehicle damage and 1 assault. There were 12 nuisance reports compared with 20 last year. Youth nuisance is still a big problem, footballs have been taken away. It was asked if the MUGA light could be extended to 9:30pm as it currently switches off at 8:30pm

Report Clerk

The Council van has been monitoring the min area on Queen Street and footage has been received from Granville Street for over 1 hour. An identified youth is to be contacted, youths to be identified included a youth sitting on a doorstep who will get a youth referral, and a youth pulls down his hood and should be able to be identified. A newspaper was set on fire and put into the road. 2 youth dropped their trousers and now face an indecent exposure offense. 2 on acceptable behaviour contracts are to be spoken to and it is hoped that the issues will be sorted in 2 weeks. It was suggested that Blessed Trinity School could be informed as more than 90% go there. Inspector Platt is to be invited to the next meeting.

Insp Platt ML

PCSO Johnson was thanked for his report.

**(e) County Council Report**

There was no County Council report though the work carried out on Queen Street Mill was done by the County Council.

**(f) Borough Council Report**

Fly-tipping is becoming a problem and behind the Spar has got rubbish bags again.

Contact shops RH

**16/17/084 Formally reconvene the Parish Council Meeting**

**RESOLVED: That the meeting is formally reconvened for Parish Council Business**

**16/17/085 Minutes of the last meeting**

The minutes of the last meeting held on 23<sup>rd</sup> January 2017 were submitted for approval as a correct record.

**RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting on the 23<sup>rd</sup> January 2017 are approved as a correct record.**

Signed ..... Date 20<sup>th</sup> March 2017

**16/17/086 Matters outstanding from the minutes**

The camera did not capture any useful images but more stones have been removed and the camera will be tried again. The Smart Water has been bought and the Bowling club lease has been requested. The dog fouling spray has also been bought. The dog bin on King Street has been hit by a car and dog fouling penalty information is to be sent. Flags have been bought and Cllr Kelly will get the vouchers.

**16/17/087 Clerk's Report including Administration – for information only**

The Clerk's Report and correspondence was circulated prior to the meeting and noted.

**16/17/088 Updates and Reports (for information only)**

**Members of the Council**

The Heritage Board proposed designs are due.

**Community Centre Update**

The Community Centre AGM is due.

**Website**

Website statistics were available, with 61 unique visitors and 155 page views.

**Newsletter**

The next newsletter is due in April and articles are to be sent by Thursday this week.

**Calendar**

The Calendar money is coming in. A historical calendar will be considered next year and the pencil drawings are to be sourced. The Briercliffe Society have offered to go halves on the next calendar and will provide historical vehicles.

**16/17/089 Finance**

1. Accounts to be approved for payment as per the attached Payments list (Appendix A).

**RESOLVED: The bills outlined above are paid.**

2 Income

9.2.1	Garages	£211.66
9.2.2	Calendars	£105.00
9.2.3	Bank Interest	£0.08

3. *Bank Balances to 31<sup>st</sup> January 2017*

▪ Current a/c –	£ 1,536.33
▪ Deposit a/c –	£ 9,219.81
▪ Petty Cash -	£ 45.00
▪ Garages -	£ 12,205.86
Total	£ 23,007.00

The budget monitoring report, petty cash report and bank reconciliations were circulated.

**RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted and £65 Petty Cash is transferred for Allotment Rents.**

**16/17/090 To receive reports from Committees and consider the Recommendations**

1. *Allotments Committee*

The Allotment Committee Minutes of the 6<sup>th</sup> February were noted and the recommendation contained within were approved. The Land Management Policy was agreed, however a late letter will be checked for comments and an acknowledgment sent. The Allotment Policy has been amended and is now out for consultation. The DEFRA advice on bird flu keeps changing and updates are provided on the website and Facebook. A rents database has been set up and the rent collection day was set for the 2<sup>nd</sup> April 10-12am.

**RESOLVED: That the recommendations within the Allotment Committee Minutes of the 6<sup>th</sup> February 2017 are noted.**

2. *Planning Committee*

There was nothing to report.

3. *Finance and Strategic Planning Committee*

The Finance Committee Minutes and Strategic Planning Committee Minutes of the 30<sup>th</sup> January were noted and the recommendation contained within were approved

**RESOLVED: That the recommendations within the Finance Committee Minutes and the Strategic Planning Committee of the 30<sup>th</sup> January 2017 are agreed.**

**16/17/091 To receive reports from Working Groups – for information only**

1. *Planning Working Group (excluding planning applications) -*

*There was no further report*

2. *Community Involvement Working Group*

The Community Involvement Working Group has not met.

Signed ..... Date 20<sup>th</sup> March 2017

4. *Lengthsman Working Group*

The Working Group is working well.

5. *Finance working group*

The Group has no met.

6. *Strategic Planning working group*

The Group has no met.

The Newsletter Working Group to be included on future agendas.

**16/17/092 Matters identified for future consideration**

There were no matters identified.

**16/17/093 It is proposed that in view of the sensitive and confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.**

An update was provided.

**16/17/094 The next meeting of the Parish Council is due to be held on Monday 20<sup>th</sup> March, 2017 at 7:45. With a meeting of the Planning Committee at 7:15pm.**

**Briercliffe Parish Council  
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
125	03/01/2017		Garages	000050	Clerk Salary	Steve Watson	Z	231.72	0.00	231.72
126	03/01/2017		Garages	000050	Clerk Salary	Steve Watson	Z	54.17	0.00	54.17
127	03/01/2017		Garages	000050	Clerk Salary	Steve Watson	Z	100.00	0.00	100.00
147	10/02/2017		Cash		Stamps	Post Office	Z	55.00	0.00	55.00
148	16/01/2017		Current	001234	keys and lock	Blakeys	S	15.68	3.14	18.82
149	16/01/2017		Current	001235	Calendars 14	Pennine Print	S	355.00	71.00	426.00
150	16/01/2017		Current	001235	Newsletter	Pennine Print	S	550.00	110.00	660.00
151	16/01/2017		Current	001236	Garage Repairs	T&F Steel	S	80.00	16.00	96.00
152	16/01/2017		Current	001237	Room Hire	Briercliffe Community	Z	40.00	0.00	40.00
153	16/01/2017		Current	001237	Room Hire	Briercliffe Community	Z	45.00	0.00	45.00
154	16/01/2017		Current	001238	Remembrance Day	R Frost	Z	19.50	0.00	19.50
155	16/01/2017		Current	001239	Lengthsman	Greenwoods	Z	212.50	0.00	212.50
156	16/01/2017		Current	001239	Allotment Maintenance	Greenwoods	Z	50.00	0.00	50.00
157	01/02/2017		Current	SO	Clerk Salary	Steve Watson	Z	231.72	0.00	231.72
158	01/02/2017		Current	SO	Clerk Salary	Steve Watson	Z	54.17	0.00	54.17
159	01/02/2017		Current	SO	Clerk Salary	Steve Watson	Z	100.00	0.00	100.00
162	20/02/2017		Current	001241	Lengthsman	Howarth Timber	S	50.27	10.05	60.32
163	20/02/2017		Current	001241	Allotment Materials	Howarth Timber	S	9.54	1.91	11.45
164	20/02/2017		Current	001242	Subscription	LaLc	Z	549.84	0.00	549.84
165	20/02/2017		Current	001243	Lengthsman	Greenwoods	Z	600.00	0.00	600.00
166	20/02/2017		Current	001243	Allotment Maintenance	Greenwoods	Z	680.00	0.00	680.00
167	20/02/2017		Current	001244	Weed Control	P Bailey	Z	37.78	0.00	37.78
168	20/02/2017		Current	001246	Vouchers	A Kelly	Z	50.00	0.00	50.00
<b>Total</b>								<b>4,171.89</b>	<b>212.10</b>	<b>4,383.99</b>

Signed ..... Date 20<sup>th</sup> March 2017